



SAN MATEO COUNTY HEALTH

## BEHAVIORAL HEALTH & RECOVERY SERVICES

### INTERNSHIP ANNOUNCEMENT

**POSITION:** San Mateo County Health Tobacco Prevention Program is seeking a health education intern to assist with tobacco-free and smokefree policy education activities implemented countywide. This individual will work collaboratively with the Tobacco Prevention Program staff and the Tobacco Education Coalition members.

**LOCATION:** Work from home with in-person 1-2 days per month in San Mateo County

**DURATION:** 6 months, start date May 1, 2024

**HOURS:** Up to 10 hours per week, with a minimum of 3 days per week.

**PAYMENT:** \$19.94 per hour and up to \$4,500

#### DESCRIPTION OF ACTIVITIES:

1. Research and review state and local tobacco cessation services available within San Mateo County to create and update educational resources and materials.
2. Provide education to residents on local tobacco-free and smokefree policy education, adoption, implementation, and sustainability.
3. Create and maintain a comprehensive six-month calendar of educational messages, videos, and interactive activities to be promoted that are both culturally- and linguistically tailored to target communities.
4. Identify methods and make recommendations to improve the quality of existing tobacco-free and smokefree communications to increase engagement.
5. Attend and participate in quarterly coalition meetings.
6. Other policy education activities as assigned.

#### QUALIFICATIONS:

1. Current student in a community college or undergraduate program
2. Knowledge of public health, public policy, and health equity
3. Knowledge of tobacco access and consumption among youth
4. Attention to detail, accuracy, and deadline driven
5. A team-player and ability to work independently
6. Possess good communication, relationship, and organizational skills
7. Candidates with lived experience are strongly encouraged to apply
8. Bilingual skills preferable

**APPLICATION PROCEDURE:** Please email your resume and brief cover letter detailing your interest for this internship to: **Mayra Diaz, interim program director, [mgdiaz@smcgov.org] by April 12, 2023.**

